



Online Safety - Acceptable Use Policy

2026-2027

Appendix A – KS2 Pupil Contract

- I will ask permission from a member of staff before using the Internet at school.
- I am aware of “stranger danger” when on line and will not agree to meet online friends.
- I will tell a safe adult about anything online which makes me feel uncomfortable.
- I will not try to bypass the system to reach websites the school has blocked.
- I understand that the school may check my accounts and may monitor the web pages I visit.
- When in school I will only contact people with my teacher’s permission.
- To keep the school network safe I will only use my own login and password, which I will keep secret.
- I will not access other people's files.
- I will not play games on a school computer unless my teacher has given me permission.
- I will not install software on school computers.
- I will not use the system for gaming, gambling, shopping, or uploading videos or music.
- I will not put my “Personal Information” online. (My full name, birthday, phone number, address, postcode, school etc.)
- The messages I send will be polite and responsible.
- I will not upload images or video of other people without their permission to any social media sites.
- Where work is copyrighted (including music, videos and images,) I will not download or share with others.
- I understand that the school may take action against me if I am involved in inappropriate behaviour.
- Any devices loaned to me for home use may only be used by me and remain the property of OGS.
- Any faults with devices must be reported to the School IT Manager as soon as possible so they can be resolved.
- I will report any pop-ups or sites which are of concern to a member of staff or a safe adult immediately.
- I will only use those Artificial Intelligence applications that I have been given permission for by my teacher and my parents have signed a consent form.
- Mobile phones are not allowed on school premises. Any phone bought to school must be switched off and placed in the secure boxes on entry to school outside the ARP door. I will make sure my consent form has been signed.

Artificial Intelligence: The school does not permit pupil usage of any AI/ML application without the express permission of a member of staff during the course of the school day or to be used in homework assignments. Apps and software that have been pre-approved and downloaded by the school may be used under supervision. Examples of these would be pupils taking advantage of automated reading of texts, using speech to text technology which may be enabled on specific school owned devices and those apps, interactive games and other software that rely on AI/ML such as the augmented reality technology used in Real PE’s Bursts app and any new technologies onboarded in the Google Workspace for Education suite.

Personal Devices - The school cannot accept responsibility for loss or damage to personal devices. It is not permitted for pupils to have mobile phones or smartwatches on site during the school day. Phones should not be brought into school unless there is a genuine reason for doing so and parents have signed a Mobile Device consent form available from the school office.

Please refer to our privacy policy with regard to pupil data which can be found on the school website.

OAK GREEN SCHOOL
Believe, Achieve, Succeed





Pupil On-line Safety Contract

Please complete, sign and return to Class Teacher

Pupil:	**Class:**

Pupil's Agreement

I have read and I understand the pupils on-line safety agreement, and will abide by the rules which are designed to keep both myself and the school safe

Signed:	**Date:**

Parent's Consent:

I have read and understood the on-line safety agreement and give permission for my son / daughter to access the Internet at school and will encourage them to abide by these rules. Children will receive advice about online safety at school. Advice for parents is available at www.thinkuknow.org.uk/parents or http://www.internetmatters.org/, on the school website or by contacting the school.

I understand that the school will take reasonable precautions to ensure pupils cannot access inappropriate materials and have procedures in place for filtering and monitoring.

I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's online safety.

I will ensure that any pictures taken during school events that include other children will not be shared using social media.

I confirm that, to the best of my knowledge, I will only allow the use of authorised AI applications to complete homework assignments, for research or idea generation for projects.

Signed: Date:	

Please print name: